

# Project Management

## *Permitting Tips & Tricks*

Permitting is becoming required more frequently across the US. Learn some tips & tricks to avoid the pitfalls of permit delays. These useful ideas will help anyone that installs racking.



# Introduction



**Jason John**

*Vice President of Project Management*

**email:** jjohn@speedrack.net

**phone:** 616.887.7535 ext. 4535

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## ***DISTRIBUTOR DAYS***

*Wednesday July 23rd, 2025*

*Wednesday August 6th, 2025*

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# Agenda

- Permitting Pitfalls
- Keys to Success
- Cheat Sheet



# Permitting Pitfalls

- **Incorrect AHJ**
  - Bad Building Address
  - Unique Jurisdictional lines – I had a project that was on the border of two AHJs, and both required a review



# Permitting Pitfalls

- **Licensing Requirements**



- Do you or your subcontractor have the correct licensing for the State, County, and City?
  - Florida and Virginia require a GC License to pull any permit
  - Massachusetts requires the permit applicant to have a Construction Supervisor License, which includes taking a test with the Board of Regulations and Standards along with continuing education
  - Several local AHJs require a business license, usually just paying a fee

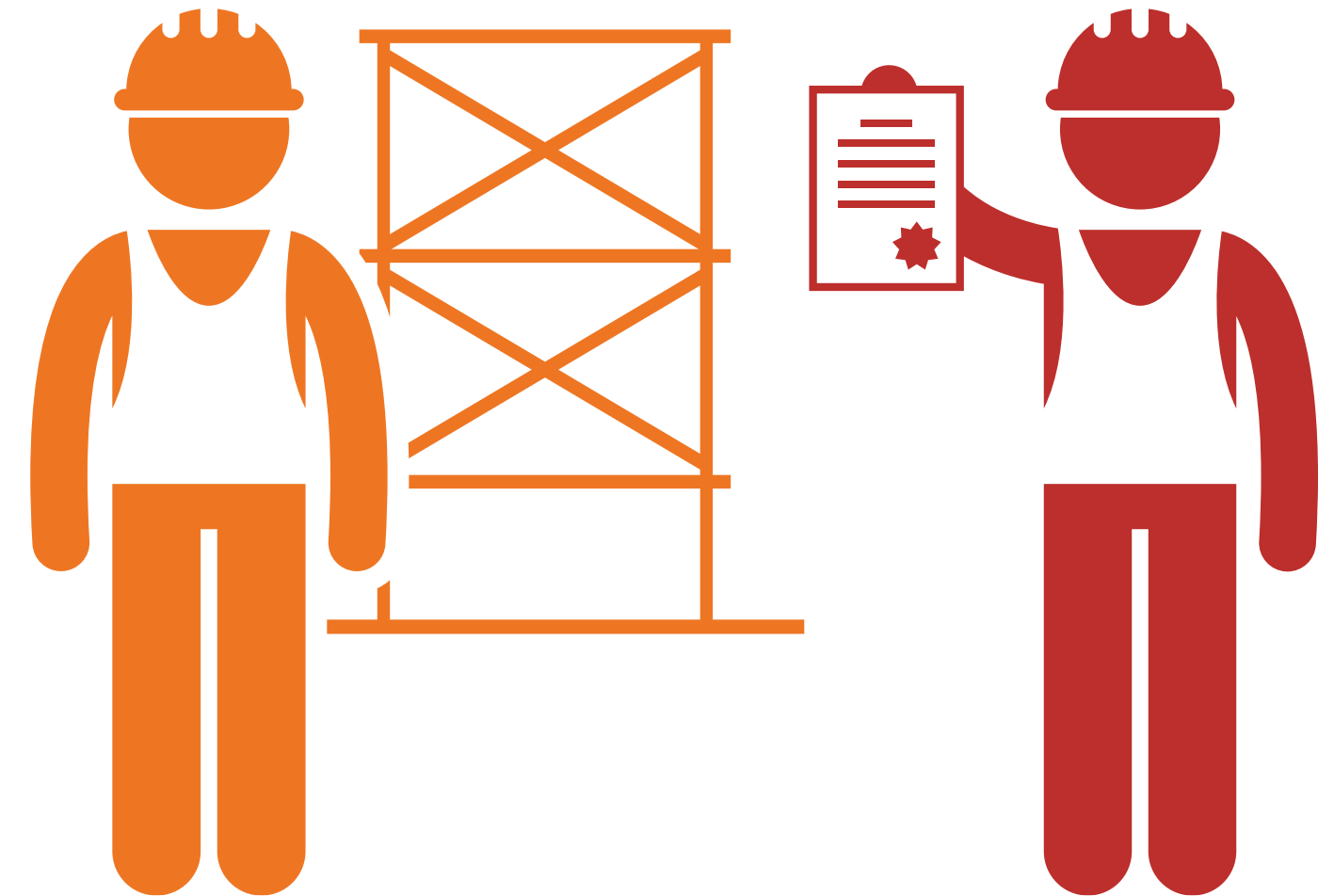
# Permitting Pitfalls



- **Is there more than one department that needs to review and approve?**
  - Some Jurisdictions require a separate fire department review and inspection, ask early in the process
  - Indiana requires a separate review by the Department of Homeland Security before you can submit with the local AHJ.
  - Some small municipalities require 3rd party reviews and having a certified 3rd party inspector lined up before submittal

# Permitting Pitfalls

- **Is a High Pile Storage Permit required?**
  - If so, this can add significant time and cost
    - Often requires a 3rd party review of the fire protection system over the rack
  - Commodities list from end user is usually required as part of the review, and often hard to obtain
  - Will need Fire Protection drawing overlayed with rack for review





# Keys to Success – Early Bird Gets the Worm

- **Start Early!!**
  - As soon as you have a building address, google search the location to start the permitting search.
    - i.e. “Racine Building Department”, Or “Racine, WI permitting”
- **Review the Building Dept website**
  - Sometimes they tell you everything that is required, other times you need to call and ask, or find an email for the plans reviewer.

# Keys to Success – Manage Customer Expectations

- Ask what the typical review timeline is so you can communicate expectations to your customer
  - Don't forget to ask how long it takes to review additional submittals based on comments back from the Jurisdiction



# Keys to Success – Get It Right The First Time

- Understand all requirements for the permit application, submittal, and inspections
  - Do you have all the information required on the Permit Application?
  - Does the city want wet sealed hard copies of drawings, or are electronic OK?
    - How many sets of Drawings are Required?
    - Is a calculation package required?
  - Is there another department that needs to review?





# “Cheat Sheet” Template

- **Permit Application requirements for a Free Standing Racking System?**
  - Is this the correct permit application?
  - How many sets of stamped drawings are required during permit application submittal?
  - Are hard copies required, or can they be delivered digitally?
  - When is the permit fee required (with application or after review)?
- **How long does the permit review process take?**
- **What are the licensing requirements?**
  - State Contractor License?
  - City Business License?
  - GC license?
- **Is a Calculation Package required?**

# “Cheat Sheet” Template (cont.)

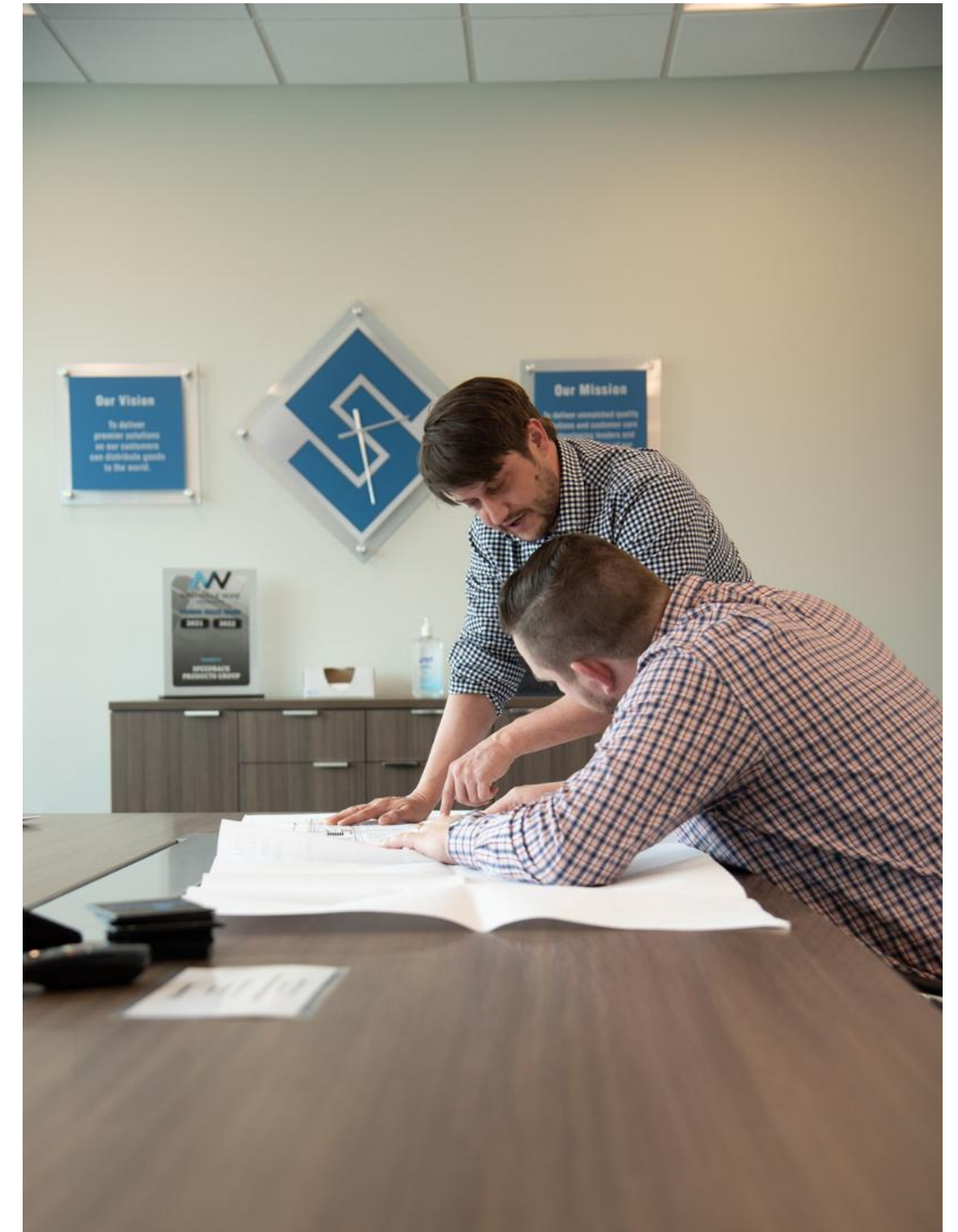
- Is a 3rd party Special Inspections required?
- What additional drawings are required along with the rack drawings?
- We are planning on utilizing a subcontractor to install the rack system as we are the rack manufacturer, will that determine who needs to complete and submit the application for the racking permit?
- Do any other parties need to review the application, i.e. Fire Dept or DHS?
- Will a HPS Permit be required?



# Speedrack is Here to Help!

We offer a permit submittal service!

You can also reach out with any questions.







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# Thank You!

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# Time for a Quick Survey!

